

CANON POPHAM CofE PRIMARY ACADEMY

Church Balk, Edenthorpe, Doncaster. DN3 2PP

Phone: 01302 884465 Fax: 01302 890623

E-mail: enquiries@cpa.dsat.education

Headteacher: Mrs A. Navas Chair of Governors: Mr C. Mitchell



Tuesday 1st December 2020

Dear Parents and Carers,

We are now in the last few weeks of term and the season of Advent is upon us!

In what has been a very difficult year for us all, this special time is more important than ever, and we are committed to making sure the wonder of Christmas is celebrated in school, albeit in a more Covid secure way and within class bubbles.

Ensuring that children, families and staff stay safe and well is important to us every day and this is why we have carefully thought out risk assessments and procedures in school. Throughout this term we have worked hard together with parents and children to keep our school as safe as we possibly can and so it seems like a good opportunity at this point to remind everyone to be extra careful in the run up to Christmas.

We know that you will want to work with us to do everything within our power to reduce the possibility of pupils, families and staff self-isolating at any time of the year, and especially as we face the prospect of what will be a very different Christmas period this year. To minimise any risks, the 14 days before Christmas (from Wednesday 9th December) are crucial in being vigilant and working together as a community to maintain the high levels of safety that we have been focused on all term.

What are we asking you to do to help us achieve this?

Just as we have asked you all term please remember the following:

- Please do **NOT** send your child to school if they are unwell. This includes a head cold, sickness or headache. Whilst we know that these are not classic symptoms of Covid-19, we need to be cautious, particularly if children are getting tired or run down towards the end of term and therefore more vulnerable to picking up general infections. Whilst we know that we have had very few cases in school, we also want to maintain this care for everyone in our community so please be particularly mindful over this last few weeks. Please do not message class emails to let us know if your child is sick, but instead phone the school office.
- Continue to social distance when you drop off and pick up your child and wear a mask. Ensure that your child stands with you and does not go off to play with other waiting children.
- Where possible avoid speaking to staff on the school gate/ by classroom doors at drop off and home time. If you have a message, you can continue to use class emails or phone school, and we can arrange for them to call you back if you need to talk to them personally.
- Please do not send items such as cards or gifts into school outside of the detailed dates we have already sent out to you. We are going to work really hard to quarantine cards etc. but we need you to help us by sticking to the times when we have asked you to send these in.



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What are we doing in school?

- We will continue to follow our well established systems and routines in our class bubbles.
- We will be limiting where we can those 'close contact' incidents within the classroom, whilst still taking care of the children's needs. This means that we will be postponing after school small catch up groups from December 9th so that staff in school are not working very closely with individuals and groups.
- We will continue to minimise contact with resources sent between school and home. We will continue to focus on home reading using Bug Club that has been set up for your child.
- Any homework will be online and there will be no paper copies of anything passed between home and school.
- Our school office will be open from 8:30 until 3:30 from 9th December until the end of term. You can continue to contact the office by phone and email and we will get back to you but please try not to come to the office unless it is absolutely essential e.g. to collect a child for a medical appointment.

We know that usually in the lead up to Christmas everyone becomes a little more relaxed but we hope that this will be a reminder to everyone to continue to be very careful so that we can all enjoy the Christmas period as safely as possible.

Thank you
Mrs Navas



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